



You're Invited: Build Your Own Employee Handbook with HR Concierge

HR Concierge (www.belongs.ca) is your one-stop shop for human resources support. We're here to answer your HR questions, connect you with the right programs, and provide tools and training to strengthen your workplace practices.

We are excited to invite you to a **one-hour Zoom workshop** designed for employers who want to develop their own Employee Handbook. You'll leave with practical tools, policy templates, and a clear next step toward building a stronger workplace culture.

Join us when it's most convenient.

- Send a time that works for you to info@hospitalitysk.ca

Online via Zoom

- 1 Hour

Workshop Agenda:

- Welcome (5 min)
- Introduction to HR Concierge (15 min)
- Employee Handbook Activity: (15 min)
 - You & The Law
 - Workplace Behaviour
 - Bullying & Harassment Policy
- Review & Recap (15 min)
- Next Steps (10 min)

**Additional support is available upon request to help you finalize and tailor your handbook.
Take the first step in strengthening your workplace culture.**



SCAN ME!